



Niagara Board of Director's Meeting Agenda

February 28, 2018 9:15 PM

1. Call to Order
2. Approval of minutes for 1/31/18 BoD meeting
3. Athletes
4. Charmaine Jarvis Introduction
5. Conference Status - Leadership Summit, Houston, TX, April 2018
 - a. Third athlete (Emma French - Thrashers) attending.
 - b. Conference Status - Eastern & Southern Zone Workshop, Alexandria, VA, April 2018
6. Conference Potential - SwimBiz, Colorado Springs, CO, April 2018
 - a. More detailed information available. Should we send someone?
7. Zone Travel
 - a. Is it time to rethink Niagara's Zone Travel Policies? Are we opening ourselves to liability issues by sponsoring athlete travel? Should I try to arrange some pro bono legal advice for us?
8. Niagara Logo Usage Policy Proposal (Jim Stromski)
 - a. The proposal is, basically, send us an email describing how it will be used so we can maintain some level of control over how it is used.
9. Marlins CLMBS 201 Expense Reimbursement Request
10. Super Circuit Funding (Attached)

- a. This is the start of a discussion on the Super Circuit meets in general. The main question is, should the reimbursement for hosting one of these meets be capped or open ended. We don't necessarily have to come to a decision, but get the ball rolling.
11. 2018 Phillips 66 Outstanding Service Award Nominations (Attached)
- a. There's a lot of people out there doing a lot of good things and this is our chance to have one recognized. Nominations please!
12. 2018 Fall HoD - Let's decide time and date. I suggest Buffalo area this time around. Eric S., is UB a possibility

Niagara LSC Board of Directors Meeting Minutes for
February 28, 2018

Position	Incumbent	Present	Absent
General Chair*	Jim Stromski	X	
Administrative Vice-Chair*	Brad Boyle	X	
Senior Vice Chair*	Kim Corby	X	
Age Group Vice Chair*	Sara Smith	X	
Finance Vice Chair*	Doug Evans	X	
Secretary	Colin Adams	X	
Treasurer	Adam Zaczkowski	X	
Senior Coach Representative*	Phil Baretela	X	
Junior Coach Representative*	Seth Williams	X	
Senior Athlete Representative*	Spencer Schultz	X	
Junior Athlete Representative*	Molly Hewett	X	
Safety Committee Chair	Leo Gibbons	X	
Technical Planning Chair	Ryan Callan	X	
Member/Registration Coordinator	Eric Stimson	X	
General Chairman Appointment	Brooks Howard	X	
General Chairman Appointment	Shawn Parkhurst		X
General Chairman Appointment	Nick Burdo		X
Immediate Past General Chair	Eric Lind	X	
Diversity Chair	Mike Switalski	X	
At Large Member	Charmaine Jarvis	X	

1. Approval of Agenda
 - a. Motion to approved, seconded, all in favor, motion carries.
2. Approval of Minutes from:
 - a. January 31, 2018 BOD Meeting.
 - b. Motion to approved, seconded, all in favor, motion carries.
3. Athlete's Report
 - a. Prepared the following process for electing an athlete rep at the upcoming LSC championship meet:
 - i. Will conduct a meeting between session on Sat 3/10 in the hallway outside of the locker rooms where candidates can present themselves
 - ii. Molly and Seth will distribute candidates' bios LSC Instagram, on the LSC website and in the coaches' packages. Paper ballots will also be included to give the eligible swimmers
 - iii. Ballots can be submitted at the scratch table on deck until the end of finals on Saturday night
4. Charmaine Jarvis Intro
 - a. Has been in swimming for the last 7 years and has been a solid CJ and official at LSC meets
5. Conference Status –
 - a. Leadership Summit, Houston, TX, April 2018 - Spencer and Molly recommended Emma French from the Trashers will be attending. Logistics are taken care of. Her focus will be to bring leadership experience back to the Southern Tier area
 - b. Eastern and Southern Zone Summit - Mike, Jim and Leo are all set with arrangements. Brooks isn't going or there's no alternative.
6. SwimBiz Conference in Colorado Springs
 - a. Jim reviewed this conference opportunity, and no one expressed any interest in attending. Conversation ended.
7. Zone Travel Policy
 - a. Sarah expressed that the current LSC Travel Policy is aligned with that of USA Swimming and recommended that there shouldn't be any changes. We covered for the same liabilities.
 - b. All members agreed.
8. Niagara LSC Logo Policy
 - a. Because of the occasional request for Niagara LSC logo, Jim reviewed the proposed verbiage for the usage of the logo.

- b. Eric presented a motion to accept the verbiage as proposed
 - i. Motion approved, seconded, all in favor, motion carries.

9. Marlins CLMBS 201 Expense Reimbursement Request

- a. Marlins will be hosting a CLMBS 201 session it was recommended that the LSC should help support the club with the expense as it is open to the whole LSC.
- b. Someone presented a motion to allow a club hosting a CLMBS 201 event to be reimbursed for reasonable food and beverage up to \$500.
 - i. Motion approved, seconded, all in favor, 1 abstention, motion carries.

10. Super Circuit Funding (Attached)

- a. Adam reviewed a recent reimbursement request from the Webster Bluefins Super Circuit meet in January. Finance committee reviewed and approved it. It raised the question about it whether or not this reimbursement should be capped.
- b. It was described that the Technical Planning committee established \$5000 total amount for reimbursement for 5 LC meets (\$1000 each) that were bid on for the summer of 2018. The Webster request came in late was still approved for \$1000. There was \$180 surcharge that “came back” to the LSC.
- c. Eric explained that we allow for 2 Super Circuit meets for the winter calendar. With 5 meets already lined for reimbursement, the \$5000 cap is already
- d. It was decided that the discussion of alignment of the number of meets and the amount of funding should be further discussed by the Technical Planning Committee for further consideration for the 2018-2019 year. Is it still serving the purpose of driving LC participation?

11. 2018 Phillips 66 Outstanding Service Award Nominations (Attached)

- a. Jim made the group aware the special recognition opportunity the Service Award. Please review the attached overview for the details and forward any nominations to the BOD address for discussion. This is for a non-member in the LSC.

12. 2018 Fall of Delegates Meeting Planning

- a. Jim suggested that this meeting should be held in the Buffalo area, possibly at UB. Eric will research availability and arrangements once he has the details.
- b. After some discussion about the date of the meeting, a motion was presented that Eric target Sunday, September 23 at UB for the Fall HoD meeting.
- c. Jim to send the room number and size requirements to Eric.
- d. Motion approved, seconded, all in favor, 1 abstention, motion carries.

13. Safe Sport Reporting Proposal (Leo Gibbons) (Attached)

- a. A couple additional incidents added to the most recent report

- b. There have been some changes at USA Swimming with co-leaders of Safe Sport after 2 recent resignations. There will be a replacement at some point in the future.
- c. Leo posted additional materials on the LSC that has specific reporting requirements for notifications for violations and notification.
- d. S-534 was signed into law to has addition requirements for non-athlete members of USA Swimming, who are legally required to report within 24 hours any suspected sexual or child abuse to authorities. This is an update to previous laws and regulations.
- e. Jim and Leo to further discuss this offline to better understand the requirements, the impact to the LSC and the course of action for the LSC.

14. Other Comments/Notes

- a. Brooks described the new How to Be an Official and that can be used for recruitment. He is also working on setting a monthly conference call for those who are interested to answer the questions
 - i. Jim said we can leverage
- b. Jim suggested that the LSC should start discussing the declining membership such as developing recruitment programs. This is based on the Membership Graphs that are attached in the mentioned. Others mentioned that USA Swimming is completing for swimmers with other organizations such as the Y and community programs. Seth mentioned some of his observations he's seeing with Y programs in the area.
 - i. Eric mentioned that there is also a move to shift learn to swim swimmers to programs with cheaper insurance. There is also some aging out of the some the older, more competitive swimmers.
 - ii. Jim will send out the notes from the LEAP meeting in December to the group.
- c. Brad brought up a couple of points:
 - i. He questioned how the OTC officiating is supposed to work. What is the process for the submission of the paperwork and to whom. Brooks mentioned there is room for improvement, but the form lists the steps and directions. Ultimately the paperwork needs to get to Bob Matlock.
 - ii. LSC should consider a process/policy for dealing with increment weather for the LSC meets.
- d. Eric made corrections to the policies and procedures. There are more things to update and correct and get posted on the LSC so there is confusion of conflicts.
 - i. Jim will send the P&P Manual for everyone to review in preparation for the next meeting.
- e. There was some discussion about the poor air quality at previous Champs meets in Webster and whether or not we need to do something about it. It was decided that BOD didn't need to get involved.

15. Reports of officers, committees and coordinators:

- o General Chair – Jim Stromski – Report attached
- o Admin Vice Chair – Brad Boyle – No Report
- o Senior Vice Chair – Kim Corby – No Report
- o Age Group Vice Chair – Sara Smith – No Report
- o Finance Vice Chair – Doug Evans – No Report
- o Treasurer – Adam Zaczkowski –
 - o Attached is the P&L as of 2/28/2018. Also attached is our YTD 1617 vs 1718.
 - o Separate report attached
- o Sr. Coach Rep – Phil Baretela – No Report
- o Jr. Coach Rep – Seth Williams – No Report
- o Sr. Athlete Rep – Spencer Schultz – No Report
- o Jr. Athlete Rep – Molly Hewett – No Report
- o Safety Committee Chair – Leo Gibbons –
 - o February Safety Report and S-534 Fact Sheet attached
- o Tech Planning Chair – Ryan Callan – No Report
- o Member/Registration – Eric Stimson – Athlete Registration Graph attached
- o Officials Chair – Brooks Howard – Guide to Becoming an Official attached
- o Diversity Chair – Mike Switalski – No Report

3. Adjournment

- o Motion to adjourn; seconded; all in favor. Meeting adjourned at 10:52pm.



Treasurer's Report – 1/28/18

- Cash on Hand:
- Checking: \$31,683 (2/26 @ 1:54p)
- Savings: \$40,025.27 (2/26 @ 1:54p)
- Investments: \$638,919.97 (1/31/18 Statement)
- Our revenue is slightly down mainly due to USA Registrations. Eric S. has additional info on this category.
- We need to see what we, as an LSC Board, can do to help spark a membership spike.
- This idea/discussion can be put on the March call if needed. I have an idea to propose that may co-inside with the Bright Idea campaign. I'd like the board to consider buying new web domains, like swimsyracuse.com, swimcny.com, swimst.com, swimwny.com, swimsoutherntier.com, swimrochester.com, swimbuffalo.com. Those domains would then point perspective swimming families to a list of teams in that geographic area. I'd like us to consider buying digital advertising on google, bing and maybe a few other search providers so we can drive traffic.
- I see us having potential "What have you done for us lately?" comments at HOD based on the size of our cash on hand. This could be a way for us to use LSC money to help promote membership and would help all clubs. It's also something that Y and AAU as organizing bodies do not do, so it's a value added proposition.
- I'm not a marketing guy, so we may need to reach out to someone for help.
- _____
- I have scanned 6,500+ pages of NI financial records, tax returns, contracts and other business documents. I have about 1500-2000 more to go. As we move forward, I would like to completely digitize the records of all positions. As we get closer to the HOD, I will ask you to bring any NI related document you have to the meeting for scanning and processing.
 - Only items that are not yet scheduled to be destroyed per our policy should be brought to you for scanning.
 - Unneeded documents should be destroyed.
- _____
- Lastly, I'd like to make a proposal that Zone Team dues be processed via our credit card processing to make sure we money in hand prior to the trip and we can avoid the 1-2 bounced checks that occur annually. I will work with Sara to facilitate.

Niagara Swimming, Inc.
Profit & Loss Prev Year Comparison
September 2017 through February 2018

	Sep '17 - Feb 18	Sep '16 - Feb 17	\$ Change	% Change
Ordinary Income/Expense				
Income				
4010 · Fines	100.00	400.00	-300.00	-75.0%
4030 · LEAP Funding	2,500.00	0.00	2,500.00	100.0%
4040 · Investments				
4042 · Interest-Savings	8.13	7.44	0.69	9.27%
Total 4040 · Investments	8.13	7.44	0.69	9.27%
4060 · Miscellaneous	0.00	0.00	0.00	0.0%
4070 · USA Swimming Registration	372,608.48	378,535.52	-5,927.04	-1.57%
4080 · Meet Sanctions	2,300.00	1,800.00	500.00	27.78%
4090 · Swim Meet Surcharges	19,664.00	18,388.50	1,275.50	6.94%
Total Income	397,180.61	399,131.46	-1,950.85	-0.49%
Expense				
5100 · Administrative Expense				
5101 · Accounting				
5102 · Treasurer Stipend	3,000.00	3,000.00	0.00	0.0%
5103 · Audit & Tax Prep	8,400.00	0.00	8,400.00	100.0%
5104 · Char 500	100.00	0.00	100.00	100.0%
Total 5101 · Accounting	11,500.00	3,000.00	8,500.00	283.33%
5105 · Bank Service Fees	475.35	75.00	400.35	533.8%
5115 · Convention	16,212.48	9,813.95	6,398.53	65.2%
5130 · Equipment	756.59	0.00	756.59	100.0%
5135 · Internet Services	515.89	285.24	230.65	80.86%
5140 · Meetings				
5143 · NI House of Delegates				
5144 · Fall Meeting	2,665.42	2,492.16	173.26	6.95%
5145 · Spring Meeting	1,600.00	0.00	1,600.00	100.0%
Total 5143 · NI House of Delegates	4,265.42	2,492.16	1,773.26	71.15%
Total 5140 · Meetings	4,265.42	2,492.16	1,773.26	71.15%
5150 · Postage	50.73	8.98	41.75	464.92%
5160 · Registrar Stipend	4,500.00	4,500.00	0.00	0.0%
5165 · Supplies	225.52	39.94	185.58	464.65%
5175 · Travel	33.60	232.96	-199.36	-85.58%
Total 5100 · Administrative Expense	38,535.58	20,448.23	18,087.35	88.45%
5300 · Club Strengthening				
5310 · Club Clinic	500.00	75.00	425.00	566.67%
5315 · Club Recognition Program	1,200.00	0.00	1,200.00	100.0%
5320 · Coach Training	5,332.47	6,282.70	-950.23	-15.13%
5335 · Outreach	200.00	820.00	-620.00	-75.61%
5340 · Athlete Travel Reimbursement				
5344 · Futures	600.00	3,834.00	-3,234.00	-84.35%
5349 · Eastern Zone Senior	0.00	3,200.00	-3,200.00	-100.0%
5352 · Junior Nationals - Winter	2,625.00	4,400.00	-1,775.00	-40.34%

Niagara Swimming, Inc.

Profit & Loss Prev Year Comparison

September 2017 through February 2018

	Sep '17 - Feb 18	Sep '16 - Feb 17	\$ Change	% Change
Total 5340 · Athlete Travel Reimb.	3,225.00	11,434.00	-8,209.00	-71.8%
Total 5300 · Club Strengthening	10,457.47	18,611.70	-8,154.23	-43.81%
5500 · Eastern Zone Age Group Champs	0.00	1,648.60	-1,648.60	-100.0%
5600 · Grant Program	0.00	345.00	-345.00	-100.0%
5650 · LSC Supported Meets	0.00	500.00	-500.00	-100.0%
5700 · Officials	1,441.77	1,414.36	27.41	1.94%
5800 · Registration				
5801 · USA Swimming Registrations				
5803 · Athlete (Full Year)	256,922.00	274,018.28	-17,096.28	-6.24%
5804 · Athlete (Seasonal)	60.00	0.00	60.00	100.0%
5805 · Athlete (Outreach)	1,020.00	1,230.00	-210.00	-17.07%
5808 · Non Athlete	38,454.00	37,464.00	990.00	2.64%
5809 · Life Member	0.00	333.00	-333.00	-100.0%
5810 · Club & Organization	5,040.00	5,040.00	0.00	0.0%
Total 5801 · USA Swimming Reg.	301,496.00	318,085.28	-16,589.28	-5.22%
Total 5800 · Registration	301,496.00	318,085.28	-16,589.28	-5.22%
5950 · Board Discretionary Fund	1,275.29	0.00	1,275.29	100.0%
6690 · Reconciliation Discrepancies	0.00	-0.50	0.50	100.0%
Total Expense	353,206.11	361,052.67	-7,846.56	-2.17%
Net Ordinary Income	43,974.50	38,078.79	5,895.71	15.48%
Other Income/Expense				
Other Expense				
7100 · Diversity Camp	4,135.62	2,000.00	2,135.62	106.78%
Total Other Expense	4,135.62	2,000.00	2,135.62	106.78%
Net Other Income	-4,135.62	-2,000.00	-2,135.62	-106.78%
Net Income	<u>39,838.88</u>	<u>36,078.79</u>	<u>3,760.09</u>	<u>10.42%</u>

Niagara Swimming, Inc.
Profit & Loss Budget vs. Actual
September 2017 through August 2018

	Sep '17 - Aug 18	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4010 · Fines	100.00	1,400.00	-1,300.00	7.14%
4020 · Sponsorships	0.00	5,000.00	-5,000.00	0.0%
4030 · LEAP Funding	2,500.00	2,500.00	0.00	100.0%
4040 · Investments				
4041 · Brokerage Account	0.00	12,000.00	-12,000.00	0.0%
4042 · Interest-Savings	8.13	25.00	-16.87	32.52%
Total 4040 · Investments	8.13	12,025.00	-12,016.87	0.07%
4070 · USA Swimming Registration	372,608.48	444,755.00	-72,146.52	83.78%
4080 · Meet Sanctions	2,300.00	5,375.00	-3,075.00	42.79%
4090 · Swim Meet Surcharges	19,664.00	43,750.00	-24,086.00	44.95%
4110 · Eastern Zone Team Athlete Fees	0.00	37,750.00	-37,750.00	0.0%
Total Income	397,180.61	552,555.00	-155,374.39	71.88%
Expense				
5100 · Administrative Expense				
5101 · Accounting				
5102 · Treasurer Stipend	3,000.00	6,000.00	-3,000.00	50.0%
5103 · Audit & Tax Prep	8,400.00	1,500.00	6,900.00	560.0%
5104 · Char 500	100.00	100.00	0.00	100.0%
Total 5101 · Accounting	11,500.00	7,600.00	3,900.00	151.32%
5105 · Bank Service Fees	475.35	750.00	-274.65	63.38%
5115 · Convention	16,212.48	16,250.00	-37.52	99.77%
5130 · Equipment	756.59	600.00	156.59	126.1%
5135 · Internet Services	515.89	700.00	-184.11	73.7%
5140 · Meetings				
5142 · EZ Spring Meeting	0.00	3,500.00	-3,500.00	0.0%
5143 · NI House of Delegates				
5144 · Fall Meeting	2,665.42	3,000.00	-334.58	88.85%
5145 · Spring Meeting	1,600.00	3,000.00	-1,400.00	53.33%
Total 5143 · NI House of Delegates	4,265.42	6,000.00	-1,734.58	71.09%
Total 5140 · Meetings	4,265.42	9,500.00	-5,234.58	44.9%
5150 · Postage	50.73	250.00	-199.27	20.29%
5160 · Registrar Stipend	4,500.00	9,000.00	-4,500.00	50.0%
5165 · Supplies	225.52	500.00	-274.48	45.1%
5175 · Travel	33.60	1,000.00	-966.40	3.36%
Total 5100 · Administrative Expense	38,535.58	46,150.00	-7,614.42	83.5%
5300 · Club Strengthening				
5310 · Club Clinic	500.00	500.00	0.00	100.0%
5315 · Club Recognition Program	1,200.00	1,600.00	-400.00	75.0%
5320 · Coach Training	5,332.47	9,000.00	-3,667.53	59.25%
5325 · Coach Mentoring	0.00	1,000.00	-1,000.00	0.0%
5335 · Outreach	200.00	8,000.00	-7,800.00	2.5%
5340 · Athlete Travel Reimbursement				

Niagara Swimming, Inc.

Profit & Loss Budget vs. Actual

September 2017 through August 2018

	Sep '17 - Aug 18	Budget	\$ Over Budget	% of Budget
5341 · Washington IMX	0.00	3,000.00	-3,000.00	0.0%
5342 · Adaptive	0.00	250.00	-250.00	0.0%
5343 · Speedo Sectionals	0.00	7,500.00	-7,500.00	0.0%
5344 · Futures	600.00	6,000.00	-5,400.00	10.0%
5345 · NSCA Juniors	0.00	4,200.00	-4,200.00	0.0%
5346 · ISCA Juniors	0.00	2,500.00	-2,500.00	0.0%
5347 · EZ SC Age Group Champs	0.00	5,000.00	-5,000.00	0.0%
5348 · EZ Open Water Champs	0.00	500.00	-500.00	0.0%
5349 · Eastern Zone Senior	0.00	1,500.00	-1,500.00	0.0%
5350 · Arena PSS	0.00	1,000.00	-1,000.00	0.0%
5351 · Junior Nationals - Summer	0.00	500.00	-500.00	0.0%
5352 · Junior Nationals - Winter	2,625.00	3,000.00	-375.00	87.5%
5353 · P66 Nationals	0.00	1,000.00	-1,000.00	0.0%
5354 · AT&T Winter Nationals	0.00	1,000.00	-1,000.00	0.0%
Total 5340 · Athlete Travel Reimbursement	3,225.00	36,950.00	-33,725.00	8.73%
Total 5300 · Club Strengthening	10,457.47	57,050.00	-46,592.53	18.33%
5400 · Eastern Zone Affiliation				
5410 · EZ Per Athlete Fee	0.00	1,500.00	-1,500.00	0.0%
Total 5400 · Eastern Zone Affiliation	0.00	1,500.00	-1,500.00	0.0%
5500 · Eastern Zone Age Group Champs	0.00	47,980.00	-47,980.00	0.0%
5600 · Grant Program	0.00	10,000.00	-10,000.00	0.0%
5650 · LSC Supported Meets	0.00	5,000.00	-5,000.00	0.0%
5700 · Officials	1,441.77	6,000.00	-4,558.23	24.03%
5750 · Athlete Committee	0.00	2,000.00	-2,000.00	0.0%
5800 · Registration				
5801 · USA Swimming Registrations				
5803 · Athlete (Full Year)	256,922.00	321,900.00	-64,978.00	79.81%
5804 · Athlete (Seasonal)	60.00	3,000.00	-2,940.00	2.0%
5805 · Athlete (Outreach)	1,020.00	1,375.00	-355.00	74.18%
5808 · Non Athlete	38,454.00	41,200.00	-2,746.00	93.34%
5809 · Life Member	0.00	1,000.00	-1,000.00	0.0%
5810 · Club & Organization	5,040.00	5,400.00	-360.00	93.33%
Total 5801 · USA Swimming Registrations	301,496.00	373,875.00	-72,379.00	80.64%
Total 5800 · Registration	301,496.00	373,875.00	-72,379.00	80.64%
5950 · Board Discretionary Fund	1,275.29	3,000.00	-1,724.71	42.51%
Total Expense	353,206.11	552,555.00	-199,348.89	63.92%
Net Ordinary Income	43,974.50	0.00	43,974.50	100.0%
Other Income/Expense				
Other Expense				
7100 · Diversity Camp	4,135.62	0.00	4,135.62	100.0%
Total Other Expense	4,135.62	0.00	4,135.62	100.0%
Net Other Income	-4,135.62	0.00	-4,135.62	100.0%
Net Income	39,838.88	0.00	39,838.88	100.0%

Date – 2/28/18

Subject – Monthly Safety Report / 2018.2

From – Leo Gibbons, Jr. / Operational Risk & Safe Sport Chairperson

To – Niagara BOD & Chairs



1. Reports of Occurrence – (8)

- [REDACTED] / Slip-Trip-Fall / Face-Mouth-Teeth / Rebecca Castellano
- [REDACTED] / Nose Bleed / Face-Nose / Scott Witkin
- [REDACTED] / During Competition / Dislocated Left Knee / Sara Smith
- [REDACTED] / Meet – Walking / Foreign Body / Cut Foot / Damon Runyon
- [REDACTED] / Meet Warm Down / Struck Against / Face Cut / Tim Bennett
- [REDACTED] / Meet Warm Down / Struck Against / Nose Bleed / Tim Bennett
- [REDACTED] / Meet-Timing / Slip-Trip-Fall / Back of Head / Thomas Gavigan
- [REDACTED] / Practice Dry Land / Slip-Trip-Fall / Ankle Twisted / Robert Nowicki

2. Safe Sport Violations – (1)

- [REDACTED] /Coach / Article 306 / Arrested on 2/15/18 *
- 2/27/18 – Permanent Ineligibility from Center for Safe Sport *

3. Club Policy Violations Reported – (2)

- 2/16/18 / CSCI / Inappropriate Behavior / Written Report / Resolved
- 2/22/18 / BAAC / Bullying by Coach / Info Coming *

4. Important News –

- On February 14, 2018, Senate Bill S. 534 – Protecting Young Victims from Sexual Abuse and Safe Sport Authorization Act of 2017 – was signed into law and became effective immediately!
- The legislation amends the Victims of Child Abuse Act of 1990 and the Amateur Sports Act of 1978 and, among other things: (i) extends reporting duties; (ii) expands civil remedies; and (iii) designates the United States Center for SafeSport (the “Center”) to serve as the independent national safe sport organization.

5. Safe Sport Monday –

- All February Scenarios sent out on Friday 2/2/18
- Scenarios posted on Niagara Swimming & Facebook

6. Safe Sport Club Coordinators –

- 44 active as of 2/16/18
- SS Reporting Letter sent to all SSCC on 2/13/18
- FKVL did great work again this Month and got the **“Gold Star of the Month”**

7. Niagara Swimming Website –

- New items added to the Safe Sport Page
- Updated Meet Management – SS Announcement

8. Pro Active Safety Tip –

- CDC recommended daily hydration is ½ your body weight in ounces of water
- Adequate electrolyte replacement as needed depending on activity level



Protecting Young Victims from Sexual Abuse and Safe Sport Authorization Act of 2017

On February 14, 2018, [S. 534](#) was signed into law and became effective immediately.

The bill amends two federal statutes: (1) the Victims of Child Abuse Act of 1990 and (2) the Amateur Sports Act of 1978.

(1) Victims of Child Abuse Act of 1990

(a) Extended reporting duties

The bill amends the Victims of Child Abuse Act of 1990 to extend the duty to report suspected child abuse, including sexual abuse, within 24 hours to certain adults who are authorized to interact with minor or amateur athletes at a facility under the jurisdiction of a national governing body. A “national governing body” means an amateur sports organization that is recognized by the United States Olympic Committee.

An individual who is required, but fails, to report suspected child sexual abuse is subject to criminal penalties.

(b) Civil remedies

Additionally, the bill amends the federal criminal code to revise civil remedy provisions. Among other things, it changes the civil statute of limitation to 10 years from the date the victim discovers the violation or injury (currently, 10 years from the date the cause of action arose). The bill also extends the statute of limitations for a minor victim of a federal sex offense to file a civil action to 10 years (currently, 3 years) from the date such individual reaches age 18.

(2) Amateur Sports Act of 1978

The bill also amends the Amateur Sports Act of 1978.

(a) Designation of United States Center for SafeSport

It designates the United States Center for SafeSport to serve as the independent national safe sport organization, with the responsibility for developing policies and procedures to prevent the emotional, physical, and sexual abuse of amateur athletes. These policies and procedures developed by the Center must include:

- A requirement that (a) all adult members of a national governing body or a facility under the jurisdiction of a national governing body or at any event sanctioned by a national governing body, and (b) all adults authorized by such members to interact with an amateur athlete, immediately report an allegation of child abuse of an amateur athlete who is a minor to: (i) the Center, and (ii) to law enforcement

- A mechanism that allows a complainant to easily report child abuse
- Reasonable procedures to limit one-on-one interactions between a minor and an adult
- Procedures to prohibit retaliation
- Oversight procedures, including:
 - Audits, to ensure the policies and procedures are followed correctly
 - Consistent training is offered
- A mechanism for national governing bodies to share reports of suspected child abuse

(b) General requirements for youth-serving amateur athletic organizations

The bill also modifies the obligations of amateur athletic organizations – a not-for-profit corporation, association, or other group organized in the United States that sponsors or arranges an amateur athletic competition.

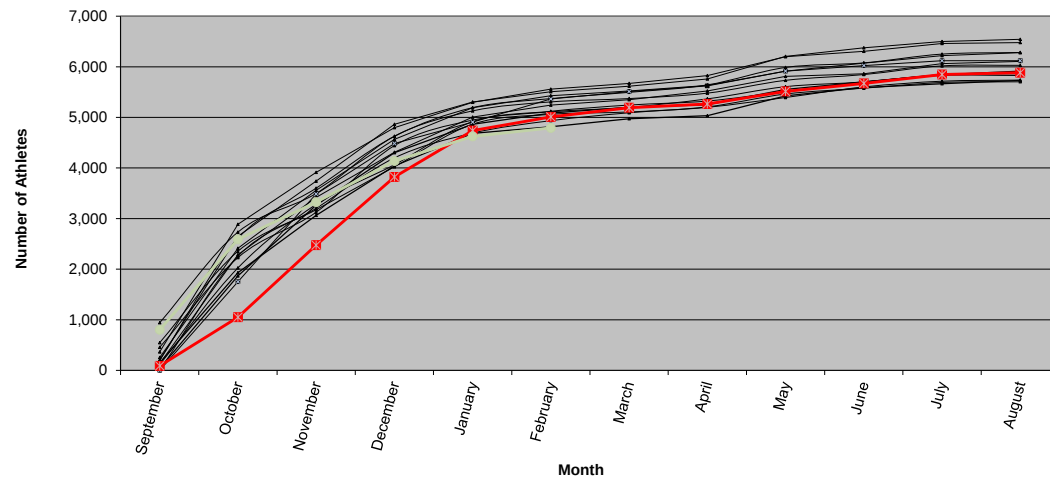
- Amateur sports organizations seeking a sanction for amateur athletic competitions must implement and abide by the policies and procedures to prevent emotional, physical, and child abuse of amateur athletes.
- Amateur sports organizations, which participate in an interstate or international amateur athletic competition and whose membership includes any adult who is in regular contact with an amateur athlete who is a minor, must:
 - Comply with the reporting requirements of the Victims of Child Abuse Act
 - Establish reasonable procedures to limit one-on-one interactions between an amateur athlete who is a minor and an adult
 - Offer and provide consistent training to adult members who are in contact with amateur athletes who are minors
 - Prohibit retaliation

	September	October	November	December	January	February	March	April	May	June	July	August	Total	Percent
Athlete - New	119	555	179	56	96	61							1,066	22.2%
Athlete - Renew	669	1,157	500	740	350	99							3,515	73.4%
Outreach - New	6	30	36	7	12	3							94	2.0%
Outreach - Renew	8	46	20	10	29	4							117	2.4%
Seasonal - New	0	0	0	0	0	0							0	0.0%
Seasonal - Renew	0	0	0	0	0	0							0	0.0%
													4,792	100.0%

	September	October	November	December	January	February	March	April	May	June	July	August
2018	802	2,590	3,325	4,138	4,625	4,792						
2017	941	2,732	3,497	4,627	5,128	5,306	5,372	5,479	5,732	5,846	6,018	6,029
2016	547	2,354	3,175	4,023	4,865	5,060	5,107	5,208	5,462	5,577	5,690	5,703
2015	456	2,228	3,126	4,441	4,946	5,110	5,199	5,366	5,607	5,701	5,844	5,862
2014	194	2,608	3,601	4,625	5,192	5,371	5,495	5,642	5,987	6,077	6,251	6,283
2013	364	2,888	3,913	4,797	5,298	5,559	5,670	5,825	6,199	6,306	6,461	6,478
2012	1	2,256	3,203	4,199	4,689	4,935	5,091	5,199	5,393	5,602	5,715	5,737
2011	112	2,025	3,280	4,064	4,915	5,121	5,244	5,323	5,513	5,701	5,828	5,828
2010	255	2,413	3,558	4,567	5,190	5,429	5,522	5,631	5,913	6,072	6,219	6,279
2009	208	2,650	3,740	4,863	5,303	5,508	5,615	5,759	6,204	6,374	6,499	6,543
2008	132	2,285	3,418	4,310	5,006	5,244	5,349	5,523	5,811	5,863	6,064	6,106
2007	148	1,931	3,064	4,041	4,685	4,816	4,974	5,034	5,425	5,590	5,666	5,731
2006	39	1,868	3,264	4,303	4,862	5,084	5,200	5,250	5,554	5,700	5,844	5,914
2005	1	1,753	3,485	4,485	4,907	5,364	5,510	5,621	5,913	6,024	6,120	6,120
2004	88	1,050	2,475	3,821	4,739	5,009	5,192	5,265	5,513	5,672	5,848	5,884
Sidev	287	468	336	308	224	240	213	237	278	265	275	276

This area shows how each year compares to the immediate preceding year.																								
	September	October	November	December	January	February	March	April	May	June	July	August												
2017	-15%	-5%	-5%	-11%	-10%	-10%																		
2016	72%	16%	10%	15%	5%	5%	5%	5%	5%	5%	6%	6%												
2015	106%	23%	12%	4%	4%	4%	3%	2%	2%	3%	3%	3%												
2014	385%	5%	-3%	0%	-1%	-1%	-2%	-3%	-4%	-4%	-4%	-4%												
2013	159%	-5%	-11%	-4%	-3%	-5%	-5%	-6%	-8%	-7%	-7%	-7%												
2012	94000%	21%	9%	10%	9%	8%	6%	5%	6%	4%	5%	5%												
2011	740%	35%	7%	14%	4%	4%	2%	3%	4%	3%	3%	3%												
2010	269%	13%	-2%	1%	-1%	-2%	-3%	-3%	-3%	-4%	-3%	-4%												
2009	352%	3%	-6%	-5%	-3%	-4%	-4%	-5%	-8%	-7%	-8%	-8%												
2008	613%	20%	2%	7%	2%	1%	0%	-1%	-1%	0%	-1%	-1%												
2007	536%	41%	14%	15%	9%	10%	8%	9%	6%	5%	6%	5%												
2006	2313%	46%	7%	8%	5%	4%	3%	4%	3%	3%	3%	2%												
2005	94000%	56%	0%	3%	5%	-1%	-3%	-3%	-3%	-3%	-2%	-1%												
2004	969%	160%	41%	21%	8%	6%	3%	4%	4%	3%	3%	2%												

Cumulative Athlete Registrations by Month



Summay Table

	2015				2016		
	Buffalo	Rochester	Syracuse	Southern Tier	Buffalo	Rochester	Syracuse
10&U	886	541	288	351	842	498	341
11 and 12	569	349	277	253	606	334	237
13 and 14	452	279	180	176	438	280	167
15 and Ove	474	348	184	209	477	292	186

	2017					20	
Southern Tier	Buffalo	Rochester	Syracuse	Southern Tier	Buffalo	Rochester	
349	925	523	393	405	742	442	
242	588	356	268	236	464	296	
175	447	261	191	188	380	216	
210	500	294	211	214	400	281	

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Syracuse	Southern Tier
258	309
193	169
149	155
167	153

2015

Age	Buffalo	Rochester	Syracuse	Southern Tier
2			4	
3	5			
4	8		1	1
5	29	2	6	6
6	60	12	15	19
7	110	76	27	45
8	165	112	39	75
9	220	146	79	87
10	289	193	117	118
11	290	177	139	141
12	279	172	138	112
13	233	143	105	105
14	219	136	75	71
15	142	114	66	73
16	136	112	44	65
17	109	61	43	33
18	35	31	23	17
19	22	16	1	4
20	18	7	6	7
21	6	4		4
22	5	1		2
23	1		1	2
24		2		1
25				1

2016					2017				
Age	Buffalo	Rochester	Syracuse	Southern Tier	Age	Buffalo	Rochester	Syracuse	Southern Tier
2	1		1	2	2	3			1
3	3		1	1	3	2	2	1	
4	5	4		1	4	5	4	1	
5	11	9	11	11	5	18	9	9	7
6	33	38	12	23	6	41	21	23	21
7	111	65	42	37	7	116	63	45	34
8	158	93	72	65	8	146	100	63	82
9	223	120	92	90	9	285	170	124	133
10	297	169	110	119	10	309	154	127	127
11	300	182	129	119	11	317	196	120	114
12	306	152	108	123	12	271	160	148	122
13	231	143	102	96	13	232	135	110	109
14	207	137	65	79	14	215	126	81	79
15	167	84	60	71	15	157	90	76	72
16	137	87	58	66	16	146	90	59	64
17	101	62	34	35	17	104	65	40	37
18	37	34	17	17	18	46	29	12	19
19	12	7	5	11	19	21	4	9	9
20	11	8	10	7	20	15	8	7	10
21	7	3		2	21	7	2	3	2
22	2	4		1	22	2	5	1	
23	1	2	1		23	1	1	2	
24	1	1	1		24	1		1	1
25	1				25			1	

2018

Age	Buffalo	Rochester	Syracuse	Southern Tier
2				
3	3			
4	10		3	1
5	20	3	6	2
6	40	24	6	17
7	105	45	35	41
8	152	89	41	59
9	183	112	70	96
10	229	169	97	93
11	246	158	88	99
12	218	138	105	70
13	205	117	85	92
14	175	99	64	63
15	158	103	62	60
16	117	82	46	47
17	92	56	35	21
18	19	26	13	18
19	6	8	6	2
20	1	3	3	3
21		1	1	
22	4	1		
23	1	1	1	2
24	2			
25				



Guide to Becoming a USA Swimming Stroke & Turn Official

Thank you for your interest in becoming a USA Swim Official. Without volunteers like you, we would not be able to run the high quality meets that we do. Outlined below are the steps to become an official. If at any time you have questions or need help along the way, please don't hesitate to reach out to a clinic director or to the Niagara Swimming Officials Chair. Again, thank you, and we look forward to seeing you on deck.

Attend a Clinic

Your journey as an official will start with a clinic. You will meet with an experienced referee who will teach you the rules of each stroke and what to expect as an official.

Clinics are available periodically throughout the year. A clinic is always offered at spring and fall House of Delegates meeting. To find a clinic near you, ask your team's official's contact or your area clinic director, listed here:

https://www.teamunify.com/SubTabGeneric.jsp?team=eznslsc&_stabid_=56973#ClinicDirectors

**** *Note the date and place you attended the clinic; you will need this information when you notify the Officials Chair later.***

Create an Account on USA Swimming

Create an account on the USA Swimming website. Be sure you are creating a new account for *yourself* and not using anyone else's account to log into www.usaswimming.org. All of your records are kept here, so this is a critical step!

Take the Exam

Take the "Stroke and Turn/Timer" exam and pass with at least 85% score. The test is open-book and really encourages you to read the most important parts of the rulebook as a Stroke & Turn official. Follow the instructions found here:

<https://www.usaswimming.org/utility/landing-pages/officials/officials-online-testing>

We recommend following the instructions about printing the test out and completing offline. The test does ask you to reference the rulebook often. There is a link to the rulebook on the instructions page.

Become a Non-Athlete Member

Fill out the "Non-Athlete Membership Form" and have it processed with payment through your team's system. This must be processed through your team's Registration Contact. If you are not affiliated with a team (unattached), please send an email to Officials@Niagaraswim.org for assistance.

The fillable .pdf form is here:

<https://www.teamunify.com/eznslsc/UserFiles/File/Swim%20Guide/Club%20Management/2017/2017-Application-Non-athlete-Fillable.pdf>

Non-Athlete Members must also complete the *Athlete Protection Training*: <http://usaswimming.org/APT>

And also the *Background Check* found here: <http://usaswimming.org/backgroundcheck>

Link USA Swimming Account to USA Swimming Membership Record

This allows your test records, clinic attendance and in the future the meets you attend to be logged and credited to you. Log into your www.usaswimming.org account then in the upper right hand corner click the “My Account” tab. Click the “Link My Membership Record” box and follow the steps to link to membership to the website. You cannot receive your deck card until this is completed.

Notify Officials Chair You Are Ready to Shadow

As soon as you have passed the exam and become a Non-Athlete Member, send an e-mail to the officials chair at officials@niagaraswim.org requesting your Apprentice (AP) Certification deck pass. *In this e-mail, it is important to include the Date and Place you attended the Clinic! Your clinic may need to be manually attached to your record.*

Print your Membership Card

If everything is in order you will receive an email with a link to print your card. This allows you to begin on deck training. Bring it with you to every session you attend. This can also be found on the “Deck Pass” Tab of the USA Swimming website on the left side click the “Membership Card” button.

Complete the Four Apprentice Sessions

Attend sessions and observe the protocols, see live competition, and learn what proper, legal strokes look like, what they don’t, and when to “Give the benefit of the doubt” to athletes. You must complete your shadow sessions within six months of getting the AP Certification.

Notify Officials Chair Apprentice Session Complete

Verify that the sessions you shadowed are listed in the Officials Tracking System (OTS) on the USA Swimming Website. To do so, log into your www.usaswimming.org account; then click on the “your name’s Deck Pass” on the upper red banner, then the “Meets” button on the right-hand side. (If sessions are not showing, contact the meet referee of any session not showing a week after the session is complete. This allows time to get the meet entered.) Once verified, send an e-mail to Officials@niagaraswim.org that you have completed your four Apprentice Sessions.

Receive and Print Certification Card

If everything is in place, the LSC Official’s Chair will send you a Qualified (Q) Certification.

Log into www.usaswimming.org and print your Certification Card. You can also either print your Deck Pass Member Card (Click “My Deck Pass” and then Membership Card) or Bookmark your Deck Pass Page of the USA Swimming website on your smartphone. You need to be able to have your credentials checked when you sign into meets. (Please note many pools have poor cell signal and no Wi-Fi, so bookmarking that page may save you some time!)

Congratulations!

You made it! Put your new skills to work! Hope to see you on deck soon!

Track Your Progress (S&T Official)



Name: _____

Club: _____

Clinic: _____
Date Location Clinic Director/Instructor

USA Swimming Website Account: _____
email address used

Stroke & Turn Test: ☐

Non-Athlete Membership Application: ☐

Background Check: ☐

Athlete Protection Training: ☐

Link Membership to USA Swimming Account: ☐

Email Officials Chair: ☐

Print Deck Pass Card Showing Apprentice Certification: ☐

Shadows (minimum 4 sessions):

- | | | | |
|----|-------|-----------------|-----------|
| 1) | _____ | _____ | _____ |
| | Date | Session (AM/PM) | Host Club |
| 2) | _____ | _____ | _____ |
| | Date | Session (AM/PM) | Host Club |
| 3) | _____ | _____ | _____ |
| | Date | Session (AM/PM) | Host Club |
| 4) | _____ | _____ | _____ |
| | Date | Session (AM/PM) | Host Club |

Email Officials Chair: ☐

Print Deck Pass Card Showing Qualified Certification: ☐

Any questions along the way, reach out to a clinic director or the officials chair: officials@niagaraswim.org.



General Chair <generalchair@niagaraswim.org>

NI Super Circuit Funding Question

NI LSC Treasurer <treasurer@niagaraswim.org>

Thu, Feb 8, 2018 at 12:22 PM

To: General Chair <generalchair@niagaraswim.org>, Admin Vice Chair <adminvc@niagaraswim.org>, Finance Chair <finance@niagaraswim.org>, Senior Athlete <srathletere@niagaraswim.org>, NI LSC Webmaster <webmaster@niagaraswim.org>

All-

Webster (WEBS) sent in a reimbursement request for a LC Super Circuit from January 26.

Based on our LC Summer bid calendar, there are 5 Super Circuits already scheduled. This would be a 6th.

Our budget allows for \$1,000 for each meet with a current budgeted cap of \$5,000.

It looks like the WEBS meet has a sanction date of 12/17/17. This date is after budget approval and the LC bid calendar.

What would you like me to do on this?

- 1- Pay it and knowingly go over budget. That's fine, but when are things capped? Can they run one weekly?
- 2- Don't pay it because the funds aren't appropriated. Also ok, but, we will get hounded due cash on hand.

It also opens up a broader question regarding budgeting and expenses relative to timing of requests. Is there no limit?

We cap the athlete travel and the Niagara grant program with a hard limit.

There are also known conflicts of interest for me, senior athlete and finance chair on this discussion. SYCH has two SC in the summer and FAST co-hosted this meet with WEBS.

Let me know

--

Adam Zaczkowski

Niagara LSC Treasurer

PO Box 54
DeWitt, NY 13214-0054
(315) 446-1409

Please allow up to 72 hours for reply to e-mail.



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2018 Outstanding Service Award Nomination

Sponsored By:



Please allow at least three weeks for delivery.

Name of Local Swimming Committee:

Name of Honoree:

Date of ceremony planned for presentation of award
(enter needed by date if exact date is unknown):

Name of Ceremony Award is Being Presented at:

Please mail award to the following person (physical address / not a PO Box):

Name:

Address:

City/State/Zip:

Telephone:

E-mail:

Criteria for selection of honoree should include the quality, level and years of service to USA Swimming in elected or appointed positions.

Description of honoree contribution:

Date:

Signature - LSC General Chair

Please return form to: Gina Mensay, USA Swimming
gmensay@usaswimming.org